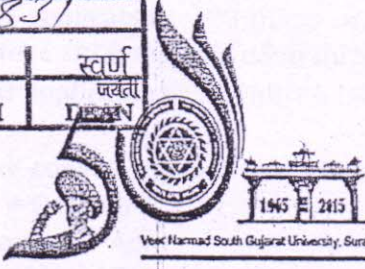


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Re-Accredited 'B' 2.82 CGPA by NAAC

VEER NARMAD SOUTH GUJARAT UNIVERSITY

University Campus, Udhna-Magdalla Road, SURAT - 395 007, Gujarat, India.

વીર નર્મદ દક્ષિણ ગુજરાત યુનિવર્સિટી

યુનિવર્સિટી કેમ્પસ, ઉદ્ધના-મગદલા રોડ, સુરત - ૩૯૫ ૦૦૭, ગુજરાત, ભારત.

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## -: પરિપત્ર :-

તબીબી વિદ્યાશાખા હેઠળની સંલગ્ન કોલેજોના આચાર્યશ્રીઓને જણાવવાનું કે, Dissertation Policy પાસ કરવા અંગે મેડીકલ ફેકલ્ટીની અભ્યાસસમિતિઓ (પ બોર્ડ)ની સંયુક્ત સભાએ તેની તા. ૦૬/૦૪/૨૦૧૬ ની સભાના ઠરાવ ક્રમાંક : ૨ અન્વયે કરેલી નીચેની ભલામણ તબીબી વિદ્યાશાખાના અધ્યક્ષશ્રીએ તબીબી વિદ્યાશાખાની મંજૂરીની અપેક્ષાએ સ્વીકારેલ છે, જે એકેડેમિક કાઉન્સિલે તેની તા. ૧૯/૦૪/૨૦૧૬ ની સભાના ઠરાવ ક્રમાંક : ૨૩૩ અન્વયે મંજૂર કરેલ હોય તેની જાણ સંબંધકર્તા શિક્ષકો અને વિદ્યાર્થીઓને કરવી તદ્દઉપરાંત તેનો અમલ કરવો.

મેડીકલ ફેકલ્ટીની અભ્યાસસમિતિઓ (પ બોર્ડ)ની સંયુક્ત સભાની તા. ૦૬/૦૪/૨૦૧૬ ની સભાની ભલામણ ક્રમાંક : ૨

:: આથી ઠરાવવામાં આવે છે કે, Dissertation Policy આ સાથે સામેલ પરિશિષ્ટ મુજબ નવા પીજી પ્રવેશ પામેલ વિદ્યાર્થીઓને લાગુ પડે તે રીતે જુલાઈ-૨૦૧૬ થી સ્વીકારવા તબીબી વિદ્યાશાખાને ભલામણ કરવામાં આવે છે.

એકેડેમિક કાઉન્સિલની તા. ૧૯/૦૪/૨૦૧૬ ની સભાનો ઠરાવ ક્રમાંક : ૨૩૩

:: આથી ઠરાવવામાં આવે છે કે, મેડીકલ ફેકલ્ટીની અભ્યાસસમિતિઓ (પ બોર્ડ)ની સંયુક્ત સભાની તા. ૦૬/૦૪/૨૦૧૬ ની સભાની ભલામણ ક્રમાંક : ૨ યથાવત્ સ્વીકારી મંજૂર કરવામાં આવે છે.

બિડાણ : ઉપર મુજબ

ક્રમાંક : એકે./પરિપત્ર/ ૧૧૯૯ /૧૬

તા. ૧૯/૦૪/૨૦૧૬

કુલસચિવ

પ્રતિ,

- ૧) તબીબી વિદ્યાશાખા હેઠળની સંલગ્ન કોલેજોના આચાર્યશ્રીઓ.
- ૨) અધ્યક્ષશ્રી, તબીબી વિદ્યાશાખા
- ૩) પરીક્ષા નિયામકશ્રી, પરીક્ષા વિભાગ, વીર નર્મદ દ. ગુ. યુનિવર્સિટી, સુરત.

...તરફ જાણ તેમજ ઘટતી કાર્યવાહી સારૂ.

circulate to all Dept.

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# Medical Dissertation & Research Policy.

## GENERAL RULES

- This policy is applicable to PG thesis or Dissertation for MD/MS, Ph. D. to be submitted by Medical College students, and done through VNSGU, Surat.
- This policy is applicable to M.Phil/Ph.D courses.
- PG Terms are considered as 2 terms in a year as below.
  - May – October
  - November – April

\*In case of late joining, the University will decide the term durations.
- Subject selection
  - All PG thesis and other research titles with names of Investigator, PG Guide, Department and year of submission must be put on the website of VNSGU, Surat after the passing of the candidate. This can be freely accessed by all. The 'same' title and area of research must not repeat within 5 years.
  - **Preventing Duplication of Research:** In case more than one candidate (from same or different Medical College), submitting same or very similar topic, the first received by the University will be allocated the topic. To avoid such scenarios, the PG Guides and PG students can proactively discuss the matter with their colleagues in the same or different Medical Colleges, and HRECs can take care of this within their own Medical College during the scrutiny of proposals.
  - **What can be permitted if appear same as before?**
    - Same research in different study setting, geographical region, and different study population.
    - Same research to improve the power of sample size and different study design.
    - Same research but funded study for more exploration.
- Submission Guidelines for Dissertation protocol for Medical Colleges and PG students
  - Time Schedule for submission of **Title and Synopsis** of Thesis/dissertation protocol is before 6 months of starting of the course or before completion of 1<sup>st</sup> term of admission, along with HREC approval from the Medical College.
  - A letter must be sent to all PG Departments through Deans of Medical Colleges stating the timeline for submission in the first term on or before 31<sup>st</sup> July, after the admission rounds are over.
  - It is the PG Student, PG Teacher as well as the Dean's joint responsibility to see that the PG student submits the correct Title and Synopsis in time to University.
  - Any change in the subject or title can be done up to 9 months of admission (up to 3 months into 2<sup>nd</sup> Term), that is within 3 months of the initial submission. This has nothing to do with the Title of the write up or paper later on.
  - The candidate must have worked on the Topic for 15-18 months after HREC approval.



- PG Guide Related

- Ratio of PG Guide and student must be according to MCI guidelines i.e. 1:2
- PG Guide must be a Recognized PG Teacher at VNSGU, Surat.
- Co-Guide from same department, other collaborating departments Or from outside India. They can provide inputs by emails, conference calls, skype.

Change of PG Guide can be allowed in case of Transfer/ Resignation/ Retirement, if –

- The student has worked for < 15 months with the PG Guide after the submission of Title and Synopsis of the Topic in HREC.
- Substantial work is not yet done.
- PG Guide is not within the State/University.
- The **change of PG Guide** is the responsibility of Head of the PG Department as well as the Dean of the Medical College. It can be applied through Dean and HoD, keeping the MCI guidelines.
- **New PG Guide** must be selected in preference of 1) PG teacher within the same institute; 2) PG teacher in other institute within the same university
- If there is no PG Guide available for PG student, the term will be extended.

Same PG guide can be continued despite Transfer/ Resignation/ Retirement, if –

- the student has worked for  $\geq 15$  months with the PG Guide after the submission of Title and Synopsis of the Topic in HREC.
- Substantial work has been done.
- PG Guide is within the State/University.
- who can sign the thesis during submission.
- The **no change of PG Guide** is the responsibility of Head of the PG Department as well as the Dean of the Medical College. This must be intimated to the University.
- If there is no PG Guide available for PG student, the term will be extended.

- Parts of Thesis or Dissertation include –

- Part I - Title cover, First Title page without identifier details
- Part II - Second Title page with identifier details, Certificates signed by PG Guide, Head of the Department and Dean of the Medical College, copy of HREC (Ethics committee) approval letter, Acknowledgements (**all these must be perforated**)
- Part III - Index, List of Tables, List of figures, Abbreviations, Introduction, Aims & Objectives, Review of Literature, Material & Method, Results, Discussion, Conclusions, Strengths & Limitations, Implications of Research, Executive Summary 5-6 pages or Abstract 2-3 pages.
- Part IV - References and Annexures with copy of submitted and approved protocol, Proforma, all tools with translated tools, Participant Information Sheet and Participant Informed Consent Form, Masterchart (Optional and de-identified data Eg: Name of patient. Data safety board with Ethics Committee) and any other relevant details of the research work.

